

General Exhibition Terms

1. Organiser

1.1. The exhibition entitled **“The Fair of Franchising, Financial and Consulting Services – FEC (Franchising Exhibition Croatia)”** (hereinafter: FEC) shall be organised by the Croatian Chamber of Economy – County Chamber Rijeka, Bulevar oslobođenja 23, 51000 Rijeka, Personal Identification Number: 85167032587 (hereinafter: “Organiser”)

2. Application and confirmation

2.1. The right to participate in the Exhibition is granted to all natural and legal persons who complete and submit a valid, signed and certified Exhibition Application form – Contract (hereinafter: “Application”).

2.2. Based on all regularly received Applications, which are valid, completed and certified, exhibitors are then sent the Offer to participate in the Exhibition.

2.3. The final deadline for submitting the Application is 30 days prior to the beginning of the Exhibition.

2.4. The Organiser is authorised to reject the Application of an exhibitor.

2.5. The position of the exhibition space is selected by the exhibitor in agreement with the Organiser, based on the hall’s layout and in line with available capacities.

2.6. If special circumstances require so, the Organiser is entitled to recall the confirmed exhibition space and allocate another one, even after the confirmation of the allocated space has been issued.

2.7. The exhibitor is not authorised to sublease the ordered exhibition space, unless based on a written approval by the Organiser, which is granted at the written request by the exhibitor.

3. Terms of payment

3.1. For all services ordered, the Organiser shall issue an Offer to the exhibitor. The exhibitor undertakes to settle an amount of 25 % of the total amount indicated in the Offer within 8 (eight) days from the day of issue of the Offer to the exhibitor.

3.2. The remaining part of the total amount indicated in the Offer shall be settled by the exhibitor no later than 10 days prior to the beginning of the Exhibition.

3.3. Should the exhibitor fail to settle the entire amount as per the Offer no later than 10 days prior to the beginning of the Exhibition, the Organiser is entitled to deny the exhibitor his right to exhibit and cancel his Application without respecting the terms of cancellation, as well as to retain the amount paid up to that moment in reference to the damages suffered.

3.4. For advance payments (100% of amount) as per the Offer, which shall be executed no later than by 31 st March, the Organiser shall grant a discount of 20%.

3.5. Based on the Offer settled, the Organiser shall send the Invoice to the exhibitor. The payment shall be deemed regularly settled when the funds become visible on the Organiser’s account number IBAN: HR1423400091100241295 with a designation ZA FEC (FOR FEC).

3.6. The exhibitor undertakes to inform the Organiser of the payment executed with no delay. He shall do so by sending to the Organiser's fax number 00385/(0)51/216-033 or e-mail at prijava-fec@hgk.hr a written confirmation by the bank of the transaction completed.

3.7. If the exhibitor has a complaint as to the part of the Invoice, he shall nevertheless settle the uncontested part as per terms of the Organiser. The complaint in reference to the Invoice shall be delivered to the Organiser no later than 15 days from the date of issue of the Invoice in written form. Subsequent complaints shall not be considered.

4. Cancellation of participation

4.1. If no later than 15 days prior to the beginning of the Exhibition a registered exhibitor sends a written proposal to the Organiser asking for his Application to be withdrawn, and if the Organiser accepts it, the exhibitor shall only be invoiced 50 % of the agreed value.

4.2. Cancellation within 15 or fewer days prior to the beginning of the Exhibition shall not be accepted by the Organiser due to its own funds being already entirely invested into the organisation of the event and the Organiser shall therefore issue the invoice to the applicant for the space ordered and all the services rendered until that moment.

4.3. If for reasons of "force majeure", a consequence of the activity of a third person or other objective reasons time and location of the Exhibition must be changed, the Application for participation in the exhibition shall be valid for the new time and location determined.

4.4. Should the circumstances referred to under 4.3 occur, the exhibitor shall not be entitled to cancel his exhibition or have other requests, nor shall he be entitled to require any type of indemnification from the Organiser.

5. Special provisions

5.1. The authorisation to perform any kind of marketing and other activities in the exhibition area, but outside the exhibitors' own exhibition spaces (exhibition stand setup, catering, sales, filming, public appearances etc.) shall be solely granted by the Organiser in written form.

5.2. It is deemed that the person found at the exhibitor's display stand, wearing a valid exhibition badge, is the person authorised to receive all information and materials from the Organiser in respect of the exhibitor.

5.3. Economic and advertising activities in the area of the Exhibition can be organised only in line with the valid regulations of the Republic of Croatia. It is prohibited to undertake any form of activity that would disturb other exhibitors and visitors.

5.4. Playing music in the exhibitor's exhibition space is subject to the valid Copyright and Other Related Rights Act and the exhibitor assumes all material and immaterial responsibility for the obligations incurred. He also assumes full responsibility for the claims by third parties in respect of the content of the musical repertoire and he undertakes to overtake all procedures against the Organiser relative to the music playing, transmitting of the musical programme in the exhibition space and to indemnify the Organiser for all damages incurred by the claims of third natural and legal persons.

5.5. During the Exhibition, the Organiser is entitled to freely take photos and create other types of video and audio recordings, as well as to use these for its own and general purposes. Exhibitors thereby waive all copyright and claims and they have no right to perform this type of recordings without a special approval by the Organiser, except within their own exhibition space.

5.6. In case of damages (theft, breakage, etc.), the Organiser is not accountable and the exhibitor undertakes to report such damage to the nearest police station within a briefest deadline possible. The exhibitor shall insure exhibits and other equipment in his exhibition space at his own expense.

5.7. The exhibitor is accountable for all damages incurred to the Organiser, other exhibitors and all other persons in the exhibition area, if he or his staff caused these.

5.8. For all queries, the Exhibitor shall communicate with the Organiser in written form.

6. Exhibition space

6.1. The exhibition space is leased to the exhibitor by the Organiser as per the spatial plan and price list defined in advance.

6.2. Each space possesses the following inventory:

- TYPE 1 - space 4m² (type stand, basic setup: partition walls, flooring, information counter, bar stool, spotlight, table and 4 chairs, company sign, electric outlet 220V)

- TYPE 2 - space 6 m² , the rest as in TYPE 1

- TYPE 3 - space 9 m² , the rest as in TYPE 1

- TYPE 4 - space m² as per agreement

6.3. Should the exhibitor fail to overtake the ordered exhibition space 2 hours prior to the beginning of the Exhibition and should he fail to inform the Organiser in written form thereof, the Organiser reserves the right to dispose of such space from this deadline on with no explanation and the price of lease shall be calculated and charged to the exhibitor who failed to take over the exhibition space.

6.4. During the operation of the exhibition space, the exhibitor undertakes to be present in the leased exhibition space at all times during working hours, taking due care of all exhibits and equipment at his own expense.

6.5. The exhibitor undertakes to abide by the daily working hour schedule in the exhibition space. It shall begin 60 minutes prior to visitors' entry and end 60 minutes after the exhibition is closed for visitors. Daily delivery of goods at the time of Exhibition can be carried out only outside the opening hours for visitors as per the instructions of the Organiser and at the dedicated entry point.

7. Advertising space

7.1. Advertising space covers all areas outside the exhibition space, irrespective of their dimension, under the condition that it does not interfere with the work of other exhibitors. Exhibitors may use the advertising space with a written approval of the Organiser.

7.2. The content published within the advertising space is the sole responsibility of the exhibitor and the Organiser shall not be held accountable on whatsoever grounds as he only places the advertising space at disposal of the exhibitor for the purpose of publishing the advertising content.

8. Other technical information

8.1. All electrical wiring connections shall be carried out solely by the Organiser. The price of electricity shall be calculated in the price of the exhibition space

8.2. Three- phase electricity supply of 380 V is charged additionally.

8.3. Exhibitors shall facilitate the installation of wiring required for technical and decorative setup of the pavilion or exhibition space of another exhibitor, as well as the installation of distribution boards. The works on the setup of the exhibition and advertising spaces shall be completed by no later than 2 hours prior to the official opening of the Exhibition for visitors.

8.4. Complaints relative to all possible defects of the exhibition space must be reported to the Organiser in written form immediately after the takeover of the exhibition space by the exhibitor but no later than 60 minutes prior to the opening of the Exhibition for visitors. All subsequent complaints cannot be considered.

8.5. Exhibitors undertake to dispose of own waste in the exhibition spaces and to transport it to dedicated locations.

9. Other exhibition services

9.1. Guarding and security – the price of m² of the exhibition space is inclusive of the service of night watch of the space outside the working hours of the Exhibition.

9.2. Exhibitors are entitled to order daily guarding of their exhibition spaces to secure their exhibition spaces and exhibits. The Organiser shall not be accountable for failed securing of the exhibits and other property. The amount of damages incurred shall be borne by the exhibitor.

9.3. Exhibitor badges – valid from the first day of the preparation of the Exhibition to the last day of disassembly.

9.4. All material and legal defaults relative to the products and services of the exhibitors shall be the sole responsibility of the exhibitor and the Organiser shall not be held accountable on whatsoever grounds.

10. Final provisions

10.1. The Organiser shall send "General Exhibition Terms" to all exhibitors and exhibitors are obliged to read them. In case of failure to abide by the General Terms by the exhibitors, the Organiser is entitled to expel the exhibitor from the Exhibition with no indemnification.

10.2. All correspondence, inclusive of Applications, Offer and Invoices sent between the Organiser and the exhibitor shall be deemed regularly delivered if sent to the Organiser's and the exhibitor's addresses indicated in the Application and Offer, in written form and by regular mail. Delivery via facsimile and email is also deemed regular.

10.3. All disputes arising from these General Exhibition Terms and in relation to them, inclusive of disputes referring to the matters of their valid creation, violation or termination, as well as to the legal effects stemming therefrom, shall finally be resolved by arbitration in line with the applicable Arbitration Ordinance before the Permanent Arbitration Court at the Croatian Chamber of Economy (Zagreb Rules)."